



**ArtsinStark**

*The County Arts Council.*

*“Growing the Arts to create smarter kids, new jobs, and healthier communities.”*

**ArtsinStark  
Special Project Grant  
FY2009 Guidelines and Application Requirements**

**GENERAL INFORMATION**

ArtsinStark, The County Arts Council has established this grant program to provide assistance to Stark County non-profit organizations for **projects of high artistic quality**. The funding for this grant program comes from funds raised during the annual “Fund for ArtsinStark” campaign held each spring between March and May.

**PROGRAM DESCRIPTION**

The Special Project Grant program is designed to assist non-profit organizations in Stark County, including arts, cultural, heritage, and schools, through monetary awards. The program provides support for the organization’s projects that demonstrate 1) artistic merit – quality of artists involved, 2) management ability --- experience of organization administering the program and 3) impact --- number of people served or new areas of county reached.

**FUNDING CATEGORIES**

For funding year 2009 ArtsinStark has a total of \$150,000 available for special project grants that meet *Innovation* or *SmArts* criteria (explained further on page 2).

The Special Project Grant program provides the following grants:

- o \$500 mini-grants; no matching monies required
- o \$501 - \$10,000 regular grants; a 50% cash match is required

Grant funds will be released on the following schedule:

- o Upon approval of the grant request by grants panel and ArtsinStark Board of Directors: 80%.
- o Upon receipt and approval of the Final Report: 20%.

## ELIGIBILITY REQUIREMENTS

1. Legally incorporated non-profits including, but not limited to, arts organizations, schools, faith-based organizations, social service agencies, etc. may apply. Non-arts organizations are encouraged to partner with artists or an arts organization.
2. First priority will go to non-profit organizations located in Stark County able to demonstrate their non-profit status and the dramatic impact of their projects on Stark County residents.
3. Applicants funded in the previous year must submit all final reports before re-applying (**special exceptions are being given to organizations that have an FY08 KIMONO grant that will not conclude until after the 2009 exhibit**). Grantees who do not submit an acceptable final report within 60 days of project completion will jeopardize their chances for future ArtsinStark funding.
4. Project must be 12 months or less in duration and take place between January 1, 2009 and December 31, 2009.
5. An organization is restricted to one application with one project per year. School districts are limited to one mini-grant and one regular grant per year.
6. To qualify, projects must focus on one of the following: 1) Innovation -- presenting new and original ideas, 2) SmArts – partnerships between schools and arts organizations to supercharge learning.
7. Applications that may be considered unacceptable are those that a) are not preceded by a letter of intent --“count us in” note-- by Friday, Oct. 24, 2008, b) have no other source of income besides the request to ArtsinStark, c) do not occur between Jan 1, 2009 – Dec 31, 2009, d) are submitted incorrectly, e) arrive at our office after the application deadline of Friday, Nov 7, 2008 at 4:00 p.m. and f) appear to be requests for operating support rather than a special project, or simply a repeat of last year’s project.

## REVIEW CRITERIA

### ***Innovation:***

Proposals must demonstrate a new and original idea and will be scored on 1) **artistic merit** – quality of artists involved, 2) **management ability** --- experience of organization administering the program and 3) **impact** --- number of people served or new areas of county reached. The grants panel will make its recommendations on the basis of the submitted material. For that reason it is very important that the written parts of the application specifically highlight the above areas of the review criteria.

### ***SmArts (only available to schools and schools must apply in this category):***

The preferred model for short term SmArts proposal is where a team of teachers: A) selects a core subject (math, reading, history, etc), B) establishes educational objectives to increase learning in these areas using the arts C) Creates a good measurement plan (objective and subjective), D) chooses an arts organization partner, and D) implements a classroom co-teaching (arts organization and teachers) calendar. But any arts for learning models will be considered i.e. performances, lectures, artists in residences, etc. --- as long as there is a good measurement plan and a strong impact on educational objectives.

## REVIEW PROCESS

After the application deadline, ArtsinStark convenes an independent peer panel to review the applications. The panel is composed of Board directors plus individuals who represent donors, corporate leaders, higher education, social welfare, government, artists and arts organizations. Funding recommendations made by the review panel are presented to the ArtsinStark Board of Directors for the final award decision.

## GRANTEES’ RESPONSIBILITIES

Grantees have the following responsibilities to a) use ArtsinStark logo with credit line “supported by or funded in part by ArtsinStark”, b) if paid events are part of the grants recipient’s annual program, submit at least two

events or activities for inclusion in the “Super Pass”; if paid events are not part of the recipient’s annual program, provide a performance or exhibition at an ArtsinStark event (ArtSplash, First Friday’s, Board meeting, etc.), c) notify ArtsinStark of all project-related events, d) if asked, provide speakers to explain their project at campaign events, and e) provide one volunteer for the annual phonathon. **Mini Grantees** are required to: a) use ArtsinStark logo with credit line “funded by ArtsinStark”, b) notify ArtsinStark of all project-related events, and c) if asked, provide speakers to explain their project at campaign events.

### **FUNDING RESTRICTIONS:**

ArtsinStark cannot fund these types of activities:

- Scholarships
- Fundraising efforts such as social events, benefits, etc.
- Equipment purchases
- Bricks & mortar activities, capital improvements
- Applications from organizations requesting funds for the same program funded in the previous year
- Programs that do not benefit or impact Stark County residents

## **DATES AND DEADLINES**

- Monday, Oct 6: applications available
- Thursday, Oct 16: granting workshop, 5:00 pm – please RSVP to [awadian@artsinstark.com](mailto:awadian@artsinstark.com)  
(Individual appointments may also be made with ArtsinStark granting staff by calling (330) 453-1075)
- Friday, Oct 24: Count Us In (letter of intent) deadline, 4:00 pm
- Friday, Nov 7: application deadline, 4:00 pm
- Week of Nov 17, 2008: grants panel meets
- Wednesday, Dec 10: Board reviews & approves grant recommendations

### **For more information contact:**

Anne Wadian, Grants Officer  
(330) 453-1075, x204 (330) 453-1105 Fax  
[awadian@artsinstark.com](mailto:awadian@artsinstark.com)

### **SmArts contact:**

Sarah Shumaker, Outreach Coordinator  
(330) 453-1075, x207 (330) 453-1105 Fax  
[sshumaker@artsinstark.com](mailto:sshumaker@artsinstark.com)